

NIH MANUAL 1130, Travel #6C  
DATE: 07/22/99  
REPLACES: 11/30/90  
ISSUING OFFICE: OFM 435-2927

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**DELEGATIONS OF AUTHORITY**  
**Permanent Change of Station B PHS Commissioned Officers**

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**Authorities Delegated**

1. To authorize and approve withdrawal and delivery of one partial lot of household goods from temporary storage at Government expense.
2. To authorize and approve reshipment of household goods when improperly shipped.

<b><u>To Whom Delegated</u></b>	<b><u>Area of Authority</u></b>
Deputy Director	NIH
Deputy Director for Management	NIH
IC Directors/Deputy Directors/ Executive Officers	Respective Area
OD Executive Officer	OD with the exception of ORS
Associate Director for Research Services	ORS

**Limitations/Guidance**

1. The authorities for this type of travel shall be contingent upon the prior issuance of a Personnel Order.
2. The authorities delegated above must be exercised in accordance with all applicable statutes, regulations, Joint Federal Travel Regulations, and Departmental and NIH policies.
3. Reimbursement may not exceed (a) the currently set levels for each calendar day or fraction of a day in travel status for actual expense allowance subsistence within the boundaries of the continental United States, or (b) the sum of the maximum per diem allowance plus the currently set allowance for travel outside the boundaries of the continental United States.

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4. As a matter of Departmental policy, no official may authorize or approve his or her own travel. All redelegations must be in writing. A copy of the redelegation must be retained by the official making the delegation and by the incumbent of the position to whom the redelegation is made. A copy of the redelegation must also be sent to the respective administrative office.
5. All previous delegations of authority inconsistent with the provisions of this delegation are superseded.

**Redelegation**

These authorities may be redelegated. However, they should be retained at the highest administrative level necessary to ensure that programs are conducted effectively by the appropriate officials, without compromising program integrity, and without undue delay.

**Citations**

1. 5 U.S.C. 302, 5701 et seq.; 42 U.S.C. 203, 210(c), 216, and 281
2. Joint Federal Travel Regulations, Chapter 5
3. PHS Commissioned Corps Personnel Manual, Chapter Series CC, Part 3, Section 34.101
4. Travel Expense Act of 1949, as amended (Pub. L. 94-22)
5. Memorandum to PHS Agency Heads from the Director, Office of Management, PHS, dated February 10, 1983, entitled:  
A Delegation of Authority - PHS Commissioned Officers Travel@
6. Secretary's Reorganization Order of September 25, 1995 (60 FR 51480 (October 2, 1995))

/s/  
Harold Varmus, M.D.  
Director, NIH

**Effective date: 07/22/99**